

ATLAS TOWNSHIP BUILDING DEPARTMENT

Items required for building permit pole barns, garages, decks, porches etc.

1. 2 complete sets of construction documents.
2. Plot plan showing all setbacks including property lines location of well and septic, driveway, all other buildings and any other significant features.
3. Completed contractor's information form.
4. Name, address and phone number of property owner.
5. All restrictions and/or covenants that apply to property.
6. Application of building permit, filled out and applicable fees paid to Township.
7. Any electrical, plumbing and heating permits required/obtained through the State.
8. Soil Erosion permit or waiver from Drain Commission.

**No construction shall be started until the Building Inspector gives approval.
Inspections must be called in by 11:30 a.m. to receive an inspection that day.**

REQUIRED INSPECTIONS

1. Site inspection (staked out prior to work being started).
2. All footing and floor Inspections: before being poured, basement areas must have 6 mills visqueen. Garage compacted sand.
3. Backfill Inspection for basement or crawl space additions.
4. Brick Inspection.
5. Framing inspection after all rough Wiring, Plumbing and Heating is complete and inspected by State Inspectors.
6. Insulation Inspection if applicable.
7. Final Inspection. After everything is complete.

Any Re-inspections will be charged \$45.00.

Contact Matt Hart @ 810-636-6809 for Inspections or email: mhart@atlastownship.org

ATLAS TOWNSHIP BUILDING PERMIT APPLICATION

7386 S. Gale Rd, Grand Blanc, MI 48439/ P.O. Box 277, Goodrich, MI 48438
 Ph.: 810-636-6809 Fax: 810-636-6244 www.atlastownship.org

Job Site _____	Property ID# _____
Cross Roads _____	N S E W
Lot Size _____	Side of the Road _____

Permit Type:

<input type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Alter/Remodel	<input type="checkbox"/> Code Compliance
<input type="checkbox"/> Fire Repair	<input type="checkbox"/> Demo/Raze	<input type="checkbox"/> Other (describe) _____	

Type:

<input type="checkbox"/> Conventional Built Home	<input type="checkbox"/> Pre-Manufactured Home	<input type="checkbox"/> Pond
<input type="checkbox"/> Attached Garage	<input type="checkbox"/> Detached Garage	<input type="checkbox"/> Garage w/Breezeway
<input type="checkbox"/> Sign - Wall	<input type="checkbox"/> Sign - Ground	<input type="checkbox"/> Pole/Accessory Building
<input type="checkbox"/> Pool- In Ground	<input type="checkbox"/> Pool- Above Ground	<input type="checkbox"/> Carport
<input type="checkbox"/> Deck/Porch/Awning	<input type="checkbox"/> Commercial/Industrial	<input type="checkbox"/> Other _____

Foundation Type	Construction Information	Required Permits
<input type="checkbox"/> Basement Block/Foam	Commercial Sq. Ft. _____	<input type="checkbox"/> Septic
<input type="checkbox"/> Basement Poured	Deck Square Footage _____	<input type="checkbox"/> Sewer
<input type="checkbox"/> Basement Wood/Steel	Accessory Building Sq. Ft. _____	<input type="checkbox"/> Culvert/R-O-W
<input type="checkbox"/> Reinforced Mat	Building Height _____	<input type="checkbox"/> Soil Erosion
<input type="checkbox"/> 42" Footings (Trench/Spread)	Residential Sq. Ft. _____	<input type="checkbox"/> Flood Plain
<input type="checkbox"/> 42" Footings (Pole)	Garage Sq. Ft. _____	<input type="checkbox"/> Well
<input type="checkbox"/> Crawl Block	Number of Stories _____	<input type="checkbox"/> Wetlands
<input type="checkbox"/> Crawl Wood	Number of Bedrooms _____	
<input type="checkbox"/> Piers	Number of Bathrooms _____	
<input type="checkbox"/> Existing	Total Square Footage _____	
<input type="checkbox"/> Other: _____	Masonry Veneers <input type="checkbox"/> Yes <input type="checkbox"/> No	

Estimated Cost of Construction:
 \$ _____

- | | | |
|---|---------|--------|
| 1. Does the property have frontage on two roads? | Yes () | No () |
| 2. Is the property bordering on a lake? | Yes () | No () |
| 3. Is there a dwelling presently on this property? | Yes () | No () |
| 4. Is there an accessory building presently on this property? | Yes () | No () |
| 5. Is there an easement on this property? (I.e. utility, etc.) | Yes () | No () |
| 6. Is the construction located on a flood plain? | Yes () | No () |
| 7. Is the construction located within 500' of a lake, stream, or natural body of water equaling 1 acre or more of surface area? | Yes () | No () |
| 8. Is the construction located in or within 500' of a wetland? | Yes () | No () |
| 9. Will the construction require the moving of one surface acre or more of land? | Yes () | No () |
| 10. If construction is for an accessory building will it contain animals? | Yes () | No () |
| 11. Will footings be trenched near poles, guy wires or anchors? | Yes () | No () |
| 12. Are there any overhead or underground wires on site? | Yes () | No () |
| 13. Will the structure be built under or near overhead lines? | Yes () | No () |
| 14. Will any wells be drilled under or near overhead wires? | Yes () | No () |
| 15. Will any antenna be erected on the property which would be in conflict with power lines, in a standing or free falling situation? | Yes () | No () |
| 16. Will any trees be cut which are in proximity of overhead wires? | Yes () | No () |

If you answered YES to question 11 thru 16, please contact your local utility company.

Owner or contractor could have personal liability in the event of injury or fatality on construction close to utility lines.

Contact **MISS DIG** at 1-800-482-7171 before excavation.

I certify the above questions were answered to the best of my ability. I also understand it is my responsibility to be aware of and comply with any and all deed restrictions, subdivision regulations, flood plain regulations, wetland regulations and zoning requirements relating to this permit. _____ (Initial)

Applicant's Signature: _____ Date: _____

Driver's License No. _____ or Date of Birth: _____

Property Owner Name _____ Phone () _____

Current Address _____ City _____ State _____ Zip _____

Owners Driver's License # _____ or Date of Birth _____

Property Owner Affidavit: I hereby certify the work described on this permit application shall be installed in accordance with the State Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the inspector. I will cooperate with the inspector and assume the responsibility to arrange for the necessary inspections.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibited a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Property Owner's Signature _____ **Date** _____

Fax () _____

Contractor Name _____ Phone () _____

License Name _____ Expiration Date _____

Current Address _____ City _____ State _____ Zip _____

Federal I.D. Number (or reason for exemption) _____

Workman's Comp. Carrier (or reason for exemption) _____

MESC Number (or reason for exemption) _____

Contractor Affidavit: I hereby certify that the proposed work is authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on this application is accurate to the best of my knowledge. Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Contractor's Signature _____ Date _____

Print Name _____ Date of Birth _____

Architect or Engineer Name _____ Phone () _____

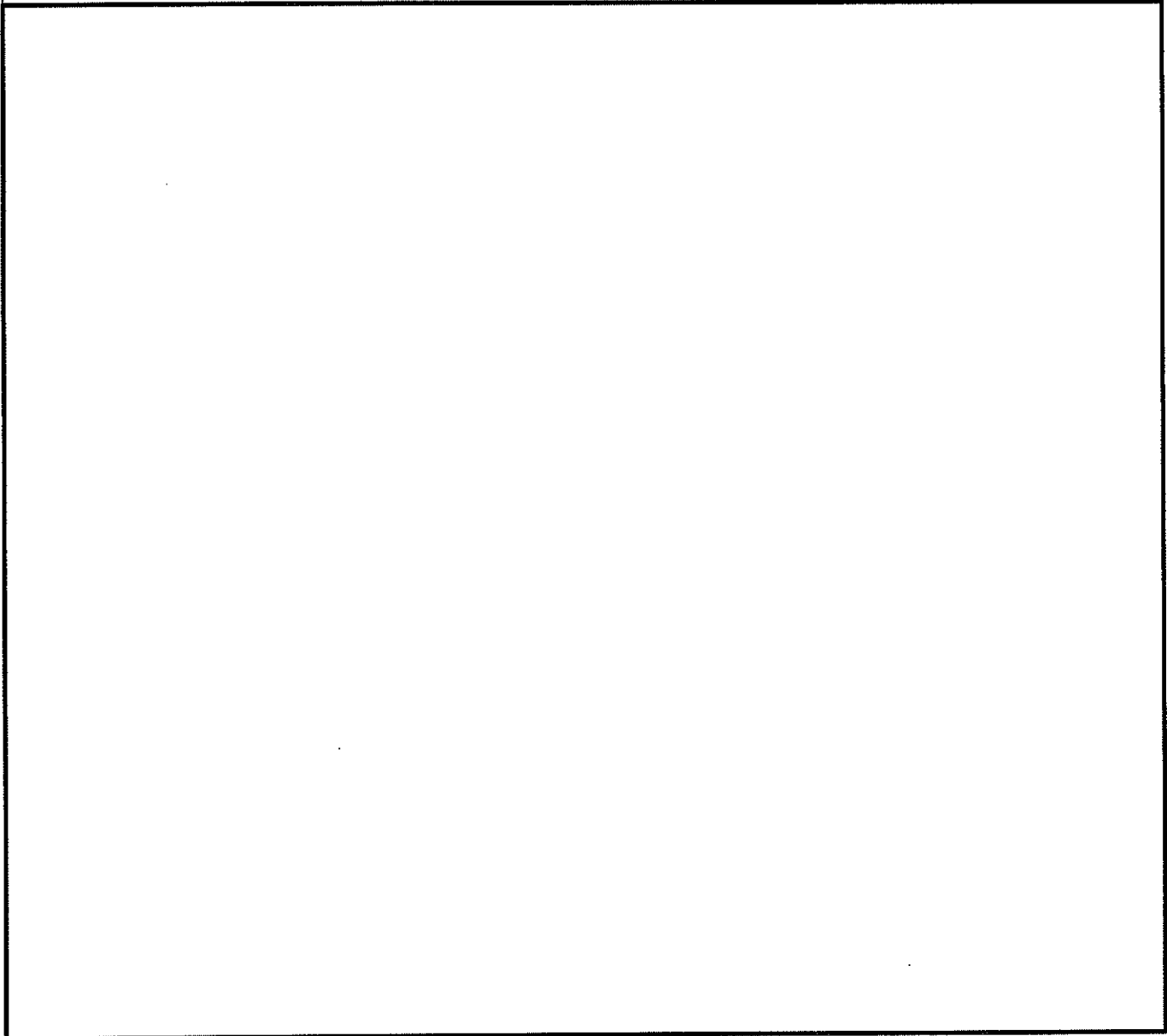
Address _____ City _____ State _____ Zip _____

Signature _____ Date _____

PLOT PLAN TO BE COMPLETED BY ALL APPLICANTS.

Please include the following:

1. Location & dimensions of all property lines regardless of acreage, include **North Point**
2. Location of public streets, highways, private drives, driveways, easements
3. Location, dimensions, and square footage of all existing and proposed buildings or other permanent structures (pools, decks, etc.)
4. Distances from all property lines to the proposed building or structure
5. Location of all underground utilities; well, septic, storm or sanitary sewer, etc.
6. Location of any natural features. (ponds, rivers, streams or drains)



CERTIFICATION REQUESTING RESIDENTIAL SESC WAIVER, EXEMPT PROJECTS

I, _____, the owner of the property located at _____, in the City/Township/Village of _____, Michigan, or the designated agent¹ of the owner of the property, do hereby affirm that I am requesting a soil erosion and sedimentation permit waiver based upon the one or more of the following:

Please check one or more of the following as applicable:

- The proposed project involves an earth change² that will disturb less than two hundred twenty-five feet square feet (225 ft²) and the earth change will not contribute sediment to lakes or streams. (See R323.1705(2)).
- The proposed project is a beach nourishment project permitted under part 325 of Act No. 451 of the Public Acts of 1994, as amended, being MCL § 324.32501 *et seq.* (See R323.1705(1) (a)).
- the proposed project is for normal road and driveway maintenance, such as grading or leveling, that does not increase the width or length of the road or driveway and that will not contribute sediment to lakes or streams. (See R323.1705 (1) (b)).
- the proposed project involves an earth change of a minor nature that will be stabilized within twenty-four (24) hours of the initial earth disturbance and that will not contribute sediment to lakes or streams. (See R323.1705 (1) (c)).
- The proposed project consists of the installation of oil, gas, and mineral wells under permit from the supervisor of wells if the owner-operator is in compliance with the conditions of Part 91, of Act No. 451 of the Public Acts of 1994, as amended, being MCL § 324.32501 *et seq.* as determined by the supervisor of wells. (See R323.1705 (1) (d)).
- The proposed project involves the planting of trees, shrubs, or other similar plants and soil erosion and sedimentation controls will be implemented as required, the earth change will be stabilized within twenty-four (24) hours of the initial earth disturbance, and soil erosion or sedimentation will not reasonably occur to any adjacent properties or the waters of the state. (See MCL § 324.9115a (1) (e) (i)).

¹ Designated agent is defined as "a person who has written authorization from the landowner to sign the application and secure a permit in the landowner's name." (See R323.1705(1) (e)).

² Earth change is defined as "a human-made change in the natural cover or topography of land, including cut and fill activities, which may result in or contribute to soil erosion or sedimentation of the waters of the state. Earth change does not include the practice of plowing and tilling soil for the purpose of crop production."

- o The proposed project involves the seeding or reseeded of lawns of less than one (1) acre, the seeded area is at least one hundred feet (100') from the waters of the state, and soil erosion and sedimentation controls will be implemented as required, the earth change will be stabilized within twenty-four (24) hours of the initial earth disturbance, and soil erosion or sedimentation will not reasonably occur to any adjacent properties or the waters of the state. (See MCL § 324.9115a(l)(e)(ii)).
- o The proposed project involves the seeding or reseeded of lawns closer than one hundred feet (100') from the waters of the state if the area to be seeded or reseeded does not exceed one hundred square feet (100 ft²), and soil erosion and sedimentation controls will be implemented as required, the earth change will be stabilized within twenty-four (24) hours of the initial earth disturbance, and soil erosion or sedimentation will not reasonably occur to any adjacent properties or the waters of the state. (See MCL § 324.9115a(l)(e)(iii)).
- o The proposed project involves the temporary stockpiling of soil, sand, or gravel not greater than a total of ten cubic yards (10 yds³) on the property, the stockpiling will occur at least one hundred feet (100') from the waters of the state, and soil erosion and sedimentation controls will be implemented as required, the earth change will be stabilized within twenty-four (24) hours of the initial earth disturbance, and soil erosion or sedimentation will not reasonably occur to any adjacent properties or the waters of the state. (See MCL § 324.9115a(l)(e)(iv)).
- o The proposed project involves seawall maintenance that does not exceed one hundred square feet (100 ft²), and soil erosion and sedimentation controls will be implemented as required, the earth change will be stabilized within twenty-four (24) hours of the initial earth disturbance, and soil erosion or sedimentation will not reasonably occur to any adjacent properties or the waters of the state. (See MCL § 324.9115a(l)(e)(v)).

Brief description of the project:

I understand that if a soil erosion and sedimentation control permit OR a waiver of a soil erosion and sedimentation control permit is issued, the above-mentioned property is not exempt from enforcement procedures under Part 91, of Act No. 451 of the Public Acts of 1994, as amended, being MCL. § 324.32501 *et seq.*

I hereby acknowledge that if a soil erosion and sedimentation control permit OR a waiver of a soil erosion and sedimentation control permit is issued, I hereby voluntarily grant the employees of the Genesee County Drain Commissioner's Office, Division of Water and Waste Services, or their designated agents permission to enter onto my property as set forth herein to ensure that the project conforms to the reason stated above as to why the proposed project qualifies for a soil erosion and sedimentation permit waiver. I further understand that if I revoke my consent for the employees of the Genesee County Drain Commissioner's Office, Division of Water and Waste Services, or their designated agents to enter onto the property set forth herein, the permit waiver is automatically revoked, I will need to resubmit a new soil erosion and sedimentation permit application or waiver certification, and I must cease all earth moving activities on the property.

I further understand that if I continue to perform earth moving activities on the property after revoking my consent for the employees of the Genesee County Drain Commissioner's Office, Division of Water and Waste Services, or their designated agents to enter onto the property set forth herein, I may be subject to one or more of the enforcement procedures set forth in Part 91 of Act No. 451 of the Public Acts of 1994, as amended, and the administrative rules promulgated thereunder.

I hereby acknowledge that the information contained herein is truthful and accurate to the best of my knowledge. I understand that if I knowingly make any false statement in this application it may result in a civil fine of not more than \$10,000.00 per day for each violation.

SIGNATURE OF PROPERTY OWNER: _____

Date Signed: _____

Printed Name of Property Owner: _____

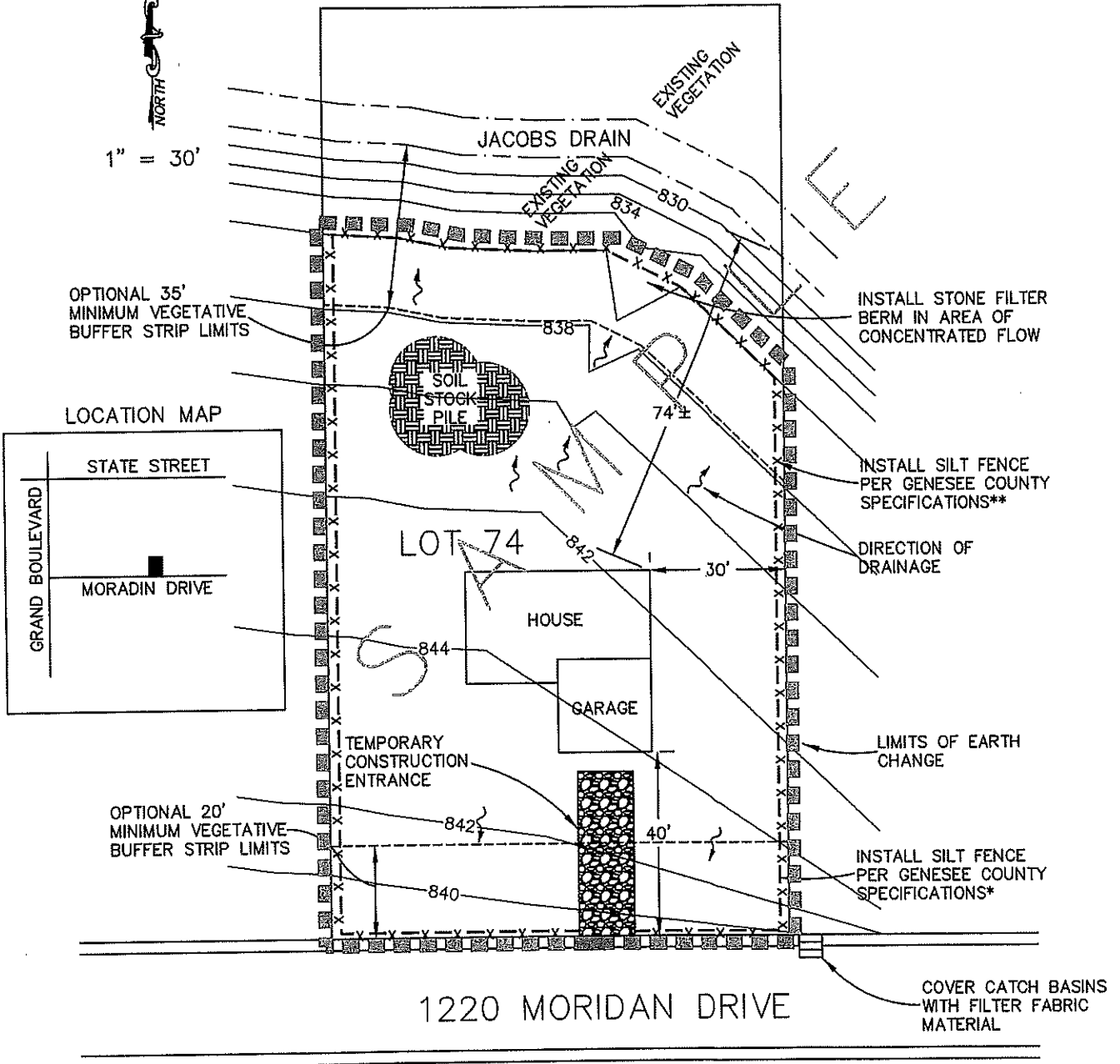
EXAMPLE SINGLE FAMILY HOME SITE PLAN

HOUSE PLOT PLAN FOR:
 JOE SMITH
 1111 MAIN STREET
 FLINT, MI 48503

LOT 74 OF "MORIDAN ACRES" AS
 RECORDED IN LIBER 55, PAGES
 222-225



1" = 30'



* SILT FENCE IS NOT NECESSARY SO LONG AS A MINIMUM THICK 20' VEGETATIVE BUFFER STRIP IS MAINTAINED DURING CONSTRUCTION.

** SILT FENCE IS NOT NECESSARY SO LONG AS A MINIMUM THICK 35' VEGETATIVE BUFFER STRIP IS MAINTAINED ALONG ALL WATERS OF THE STATE DURING CONSTRUCTION.

Atlas Township Zoning & Set Backs

RA- 3 acre min. & 185 ft. of frontage

Set backs- 25' side, 50' rear

Rsa-1 acre min. & 125 ft. of frontage

Set backs- 10' sides, 25' rear

All buildings must be in the rear or side yard setbacks, none allowed in the frt. Yard, unless a variance is applied for and approved.

Section line- 90' setback, 100 row

Quarter section 70' setbacks, 80 row

Local – 55' setback, 66 row

Min. dwelling size is 1100 sq ft with a min. of 800 sq ft ground floor area and 25% basement area.

NOTE: this is a quick view of the zoning requirements and setbacks for a complete and detail list of all the requirements please refer to the zoning code.

